

Candidate Prescreening Form

Name of Candidate _____ Date _____

Which department are you interested in? Adult Services Children & Youth Services

What hours are you looking for? (select all that apply)

Full-time Part-time Days Evenings Weekends Relief 24 hrs 48 hrs

Please explain the details of your preferences:

Number of hours desired _____ Date available to start _____

Please visit our website at www.robinhoodassoc.com. What is your understanding of Robin Hood?

Are you legally entitled to work in Canada? Yes No

Do you have a work permit? Yes No
Expiry Date _____

Note: If you have a work permit and are called in for an interview, please provide a photocopy to the interviewer.

What are your reasons for considering employment at this time?

Our employee group comprises of various ethnic cultures. We embrace and respect individuality, diversity and inclusion. We expect that all employees treat each other and clients with dignity and respect. You will be expected to work with employees and clients of varying cultures/ethnicity. Is there a concern or challenge that would prevent you from adhering to our expectations? Yes No

If yes, please explain:

Do you have a valid driver's license? Yes No

Do you have a reliable vehicle with at least \$1 Million liability insurance? Yes No

How comfortable would you be with taking clients in your vehicle to outings i.e. swimming pool, mall, out for coffee, etc. and participate in these events? (Explain)

Are there any reasons that would prevent you from meeting the physical demands of the job (lifting / transferring persons)? (Explain)

Note: Robin Hood Association does have proper lifting equipment, but occasional physical assistance is required.

What types of disabilities have you worked with, including experience working with individuals with aggressive behaviours? Please define types (i.e.) Autism, Cerebral Palsy, Epilepsy, G-Tube, Behavioural (physically aggressive, verbal, self-abuse), mental disorders (schizophrenia, Alzheimers), physical disabilities, etc...

What is your understanding and comfort level of personal care with women and men? (i.e.) continence care, toileting, bathing, and feeding. Please describe.

Do you have sign language training? Yes No
 Level? _____

What is the best number to contact you? _____

What is your salary expectation? _____

Note: Community Disability Worker (CDW) position rate of pay is \$12.46 - \$16.84 (education, specialized training, related experience and supervisory experience is taken into consideration on all grids). Community Disability Practitioner (CDP), Team Leader, and Coordinator grids also follow same point system.

If contacted for an interview, please bring in 2 work related references – preferably past supervisors, with attached phone numbers and copies of any training certificates (including First Aid certificate if up to date). If you presently have a criminal record check, that is no older than 6 months – please provide. If you do not have a criminal record check at this time, you do not have to get one until we request one.